

Hiring Process for Assistant Teachers:

Eligibility

Persons are eligible for Assistant Teacher positions at the Experimental Education Unit under the following conditions:

- Current status as a graduate student in the University of Washington (College of Education preferred)

OR

- Official acceptance to a graduate level program at the University of Washington (College of Education preferred)

Interest

If you are interested in applying for an assistant teacher position, please email the assistant principal, Chris Matsumoto (ctm@u.washington.edu). You will be added to a distribution list so you receive updates on the process and are informed of deadlines.

Application Process

To be considered for a position as an Assistant Teacher at the Experimental Education Unit, each applicant will need to complete the following items and submit them to the school Assistant Principal, Chris Matsumoto.

- EEU Assistant Teacher Application
- Cover Letter
- Resume
- Assistant Teacher Recommendation Rating Scale*

* If you are currently working or volunteering in a classroom at the Experimental Education Unit, you must have your cooperating teacher complete one of the Recommendation Rating Scales. You may also ask teachers outside the EEU, professors and former employers.

Deadlines

The deadline for all application materials will be one week following the official posting of the positions.

Interview Process

- Interviews will be scheduled after the position has been posted for one week.
- Each applicant will be assigned to an interview group based on their work preferences.
- Interviews will be conducted in a "Round Robin" format, where all applicants in an interview group are asked questions together and individuals have opportunities to answer.
- Each interview group will move between classrooms to participate in several different interviews, based on their work preferences.
- Head teachers will conduct the interviews, with input from the Principal and Assistant Principal.
- Each interview will take approximately 30-40 minutes, depending on the number of applicants in each group.

Placement Decisions

- The Principal and Assistant Principal will make final placement decisions, with input from EEU head teachers, practicum supervisors and UW professors.
- Appointments will be announced as soon as possible after decisions have been finalized.

Questions: Contact Chris Matsumoto by phone (206-221-3868) or email (ctm@u.washington.edu)

Mailing Address: c/o Chris Matsumoto
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To download forms & additional information, go to: <http://eeuweb.org/pages/Employment.aspx>